

Swigert International School PTA

Volunteer Opportunities

Each year our PTA plans activities to support our wonderful staff and to bring parents, teachers and students together. We also conduct events to raise funds to support our school and our mission. We welcome and depend on your generous participation to make these efforts possible. Because of the importance of parental involvement in the school, Swigert highly suggests each family volunteer at least 5 hours per year. There are many ways to get involved with our community. Join the PTA and help us to help our school. There are volunteer positions both big and small. Your participation is welcome at any level that works for you. If you are interested in volunteering for any PTA sponsored events, please fill out the following form and we will contact you. In addition, there is always a need for volunteers in the classroom to help with specific learning topics, stuff Friday folders, coordinate and attend class field trips and help with class parties. To help with class parties, please reach out to your specific class Room Parent. For other ways to help in the classroom, please contact your teacher directly. Thank you for your time and energy. We couldn't do it without you.

Swigert PTA

****Please return to your teacher or the front office.****

Your name: _____ Email: _____

Phone: _____

Child's Name: _____ Grade: _____ Child's Name: _____ Grade: _____

Child's Name: _____ Grade: _____

Parent Volunteer Opportunities

Annual Auction: *This fundraising event is held each spring. Our auction includes both silent and live auction items, music and food and drinks. All families are encouraged to attend. Tickets to the event are sold prior to the event. Come with friends or make it a date night. Volunteers are needed throughout the year to plan the event, secure auction items and execute a fun and successful evening. The following volunteers are needed:*

- Decoration Support
- Database Support
- Acquisition Support
- General Support or other that requires minimum commitment

Direct Giving: *Direct Giving parties are one of our largest fundraising events held each year in the fall. We hold 3-4 parties. The first is a family event held at a park or similar venue. The others are adult-only evening parties held at the homes of Swigert families. All Swigert parents are welcome to attend all of the parties or just one or two. This is a great opportunity to socialize with other parents and perhaps get to know your teachers better. Parents are encouraged to make anonymous donations to the PTA while at the party. Volunteers are needed to host parties at your home and to help plan and execute the events. The following volunteers are needed:*

- Host a party at your home
- Communications
- Graphic Design
- Web Design
- Database Support

General Support

Touch-a-Truck: *This event will be held in the fall and features an assortment of actual trucks, from fire trucks to trash trucks, for children of all ages to explore and climb on. This event attracts families outside of the Swigert community, giving us an opportunity to connect with the Stapleton and Park Hill neighborhood. Volunteers are needed for planning and day of support.*

General Support

Book Fair: *We hold two book fairs each year. Proceeds from this fundraising event come in the form of books for our school. The book fair is open before and after school for several days. Volunteers are needed to plan the event, set up and break down, man the fair and cover the register. The chair will work with Scholastic books to host 2 book fairs, coordinate volunteers to work at the fair, work with the teachers to create their book lists and work with the Principal to distribute the funds for classroom libraries and the media center. The following volunteers are needed:*

Support setting up and breaking down

Cashier Support

Spirit Wear: *The PTA sells Swigert gear such as shirts, hats and car magnets. Volunteers are needed to run this fundraiser and to help as cashiers at school events.*

Co-Chair Spirit Wear sales

Spirit Wear cashiers

Sponsorship: *We are grateful to our generous school sponsors. The sponsorship chair will work with the executive board in setting sponsorship levels, reaching out to potential and previous sponsors to secure sponsorships and ensuring Sponsors receive items consistent with their level*

Sponsorship Co-Chair

Dine and Donate: *Each year with designage specific dates where we ask families to dine at a particular restaurant and in return that restaurant donates a portion of sales to the Swigert PTA. This chair will coordinate with local restaurants to secure days and times and market these events to the school community.*

Dine and Donate Co-Coordinator

Box Tops: *This chair coordinates the collection of box tops for education and plans a reward party for the class that collects the most box tops.*

Box Top Co-Coordinator

Staff Support/Room Parent Coordinator: *This committee will help coordinate teacher appreciation activities and encourage volunteerism in the classroom.*

Room Parent Coordinator Support

Loyalty Cards: *Coordinate King Soopers Loyalty card program where in King Soopers offers a 5% donation to Swigert PTA on all purchases made with a King Soopers gift card. The chair will promote the opportunity and distribute cards.*

Loyalty Card Co-Coordinator

Edu School Supply Kits: *Distribute order forms early May and make sure that orders are filled and distributed to the purchasers correctly.*

Edu School Co-Coordinator

Art Support: *Help support arts education and participation in our school. Coordinate "ORIGINAL WORKS" program. This company turns the students' artwork into items you can "wear and share." Coordinate with teachers for the creation of the art work. Collect orders. Distribute items. Pre-holidays. Coordinate the annual ART WALK, held each spring in the Stapleton Town Center.*

- "Original Works" Co-Coordinator
- Art Walk Co-Coordinator

Harkins Movie Tickets: *Coordinate the Harkins Summer Movie Fun School Rebate Program. Kids can enjoy a movie a week for 10 weeks, for less than \$1 per film. Harkins gives a percentage of sales back to the school.*

- Harkins Movie Program Co-Coordinator

Community Outreach: *Manage the Swigert food bank and our "Backpack" program where students of families in need are provided a backpack full of food to take home each weekend. This committee also coordinates extra food for holidays and holiday gifts.*

- Outreach Committee

For more information on any of the above opportunities, please email info@swigertpta.com.